**TRR Sample Format Title**

**Author Name (Academic Example)**

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**Author Name (Public Sector Example)**

Position

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Department (if applicable)

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**Author Name (Private Practitioner Example)**

Position

Company

City, State or Country, Postcode

Email: enj@abc.com

*Submitted [Submission Date]*

**ABSTRACT**

The Abstract should be a stand-alone summary of the contents of the paper, equaling 250 words or less. It should present the primary objectives and scope of the study, techniques, methods or approaches briefly described and a concise summary of findings and/or conclusions reached. Please include at least three keywords, preferably five.

**Keywords:** Format Example, Guide, Keyword, Keyword

**INTRODUCTION**

This is the opening to your paper – present the background and context/major contributions for your article.

**METHODS**

Explain how you carried out your study in this section. Utilize subheadings (see Level 2 and Level 3 Headers) to help organize this section and the flow of your paper.

**Level 2 Header**

Level 2 Header/Section is for primary subsections of your paper.

*Level 3 Header*

Level 3 Headers/Sections are for more in-depth discussion of an idea brought up in the above Level 2 section. References should be called out numerically. (*1-3*). All figures and tables should be cited in the text near where they appear, i.e. (**Figure 1**).



**Figure 1 Caption for figure**

**RESULTS**

This is where you present your results, without any interpretation. You will likely have most of your tables and/or figures in this section (**Table 1**).

**TABLE 1 Measurement Conversion**

|  |  |  |
| --- | --- | --- |
| **When You Know**  | **Multiply by**  | **To Find**  |
|  |  |  |
| **Length**  |  |  |
| inches (in.)  | 25.4  | millimeters (mm)  |
| feet (ft)  | 0.305  | meters (m)  |
| yards (yd)  | 0.914  | meters (m)  |
| miles (mi)  | 1.61  | kilometers (km)  |
|  |  |  |
| **Area**  |  |  |
| square inches (in.2)  | 645.1  | millimeters squared (mm2)  |
| square feet (ft2)  | 0.093  | meters squared (m2)  |
| square yards (yd2)  | 0.836  | meters squared (m2)  |
| acres  | 0.405  | hectares (ha)  |
| square miles (mi2)  | 2.59  | kilometers squared (km2)  |
|  |  |  |
| **Volume**  |  |  |
| fluid ounces (fl oz)  | 29.57  | milliliters (mL)  |
| gallons (gal)  | 3.785  | liters (L)  |
| cubic feet (ft3)  | 0.028  | meters cubed (m3)  |
| cubic yards (yd3)  | 0.765  | meters cubed (m3)  |

**DISCUSSION**

The discussion section is where you summarize what your results mean. Equations should be cited in the text near where they appear **Equation 1**:

 (1)

 They should also be editable. **Equation 2**:

 (2)

**CONCLUSIONS**

**ACKNOWLEDGMENTS**

This is where you place any funding information, and acknowledge any help received.

**AUTHOR CONTRIBUTIONS**

The authors confirm contribution to the paper as follows: study conception and design: X. Author, Y. Author; data collection: Y. Author; analysis and interpretation of results: X. Author, Y. Author. Z. Author; draft manuscript preparation: Y. Author. Z. Author. All authors reviewed the results and approved the final version of the manuscript.

**REFERENCES**

The *Transportation Research Record* utilizes Vancouver Style for references, as shown below. [Reference guidelines](https://trb.secure-platform.com/a/page/trrjournal/forauthors#references) are available in the [Information for Authors](https://trb.secure-platform.com/a/page/trrjournal/forauthors).

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**Appendices/Supplemental Material**

The TRR allows appendices/supplemental material to be included with submissions. For review purposes, please place them at the end of your paper after the references. All supplemental material must be referenced in the manuscript text as well – the preferred labels for them are Table S1, Figure S2, etc.